ALL YOU NEED TO KNOW ABOUT HOUSING SELECTION FOR RETURNING STUDENTS
**IN THIS PACKET YOU WILL FIND...**

*Why you should choose to live on campus!*

*Housing Changes for 2019-2020*

*What are my housing options?*

*The Housing Selection Process & Timeline*

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**WHY YOU SHOULD CHOOSE TO LIVE ON CAMPUS!**

**Live Focused**
National research tells us that students who live on campus have better grade point averages (GPA) than students who live off campus. Also, students living on campus are more satisfied with their college experience and more likely to graduate than their commuter counterparts.

**Live Close**
Why drive when you can walk! In five minutes, you can be anywhere on campus; classes, dining hall, gym, library, friends and campus offices like the Registrar's Office, Financial Aid and Student Success. Time is money.

**Live Connected**
Participating in groups, activities, games and events will give you a greater sense of belonging and pride in being a part of the PMC community. There are also opportunities for students living on campus to serve in leadership positions to enhance your skill set in the career you want to pursue and life in general.

**Live Cheaper**
At first glance, living off-campus often seems like a good option. All the cost have to be considered—like rent, deposits, water, electric, cable, internet, phone service, furniture, food, etc. This does not take into account the time involved in driving, gas, purchasing food, etc.

**Live Supported**
Living on campus offers each student the emotional, social and academic support to succeed as a student. Every individual hall is staffed with a trained student leader who is there to provide personal support to the students. Faculty, staff, professional counselors and administration are available and close.

**Live In Community**
Living on campus allows the student to know what is going on and be part of it. Learning about different types of people with various backgrounds can be an opportunity for the student to develop a more balanced view of the world as a global citizen. Community communicates a sense of care and acceptance.

**Live Together**
Let's face it. Isolation, on a regular basis, is not a healthy practice. We need each other and we need the resources that are offered in the campus environment.

**Live, Live, Live**
Experience the whole package of college life by living on campus. Enjoy your college experience. Make lasting memories and lifelong friendships in the process. Find the joy in the journey.
Are you looking for an intercultural living and learning experience? PMC’s new Global Living Learning Community (Global LLC) will be a residence hall for domestic and international students who share a passion for intercultural communication and exploration. It will be a place where multiculturalism and different perspectives are valued, shared, and celebrated. Residents will further promote global awareness across campus through various activities for students, faculty, and staff.

Whether or not you have studied, traveled, or lived abroad—if you are interested in cross-cultural living and learning, this could be a great new home for you! Students interested in foreign languages, intercultural studies, overseas travel and study, and international business may find the new Global LLC an ideal place to gain experience in living and working with people from other cultures.

**Eligibility**
The Global LLC will be open to both current and incoming students.

**Benefits**
- Explore your cultural identity and how it relates to others throughout the world
- Experience global music, histories, cultures, and foods
- Expand your horizons—and build global awareness across PMC by working with individuals and student organizations on new events and activities

**Expectations**
- Eagerness to learn about other cultures and to share your own
- Enthusiasm for living and learning in a globally diverse and inclusive community
- Engagement in developing, designing, and implementing new programs for the Global LLC and the campus as a whole

**Requirements**
- Be in good conduct standing
- Complete a housing application plus an additional Global LLC application
- Interview with Student Success and Residence Life staff
- Take a Global LLC related course in the fall and spring semester

Residents will be selected on the basis of their potential to help build a diverse and inclusive community, interpersonal communication skills, intellectual curiosity, personal experiences, and aspirations.

Applications for the Global Living Learning Community will be available in the Residence Life section on the PMC website and in the Pine Manor College Guide through the Guidebook app beginning on Monday, March 25.
**Double Rooms**

Double rooms are designed for two people. Selection of double rooms will be done in lottery number order. Students selecting a double room must come to room selection with their roommate or a proxy form and request their room. Two students requesting a double room will choose at the lower of the two lottery numbers. Students wishing to live in a double room who do not have a roommate should refer to the instructions in the *No Roommate* section.

**Single Rooms**

Single rooms are designed for one person and are available in limited numbers. Requests for single rooms will be done in lottery number order. If there are no singles available, students will need to select a double room at the time of Room Selection and/or request to be placed on the single room waiting list.

***Please note that the cost of a single room is higher than a double room. Students must have a $0.00 balance on their PMC account in order to select a single room and be approved by the Bursar.***

**Medical Housing Accommodation**

Any student who feels that they need special medical housing accommodations should complete a Housing Accommodation Request Form. This form must be completed by a physician/medical practitioner and returned to Tyrone Newsome, Director of Residential Life, in Room 208 in the Student Center.
**9-MONTH HOUSING OPTION**

We will be offering a 9-month housing option for students in South 4 & South 5. This means that students would be allowed to stay on campus for all breaks (Thanksgiving, Winter, & Spring).

**24-HOUR QUIET BUILDING**

Residents of the 24-Hour Quiet Building accept a living standard that supports strictly enforced quiet hours 24 hours a day, seven days a week.

**GENDER INCLUSIVE BUILDING**

This housing option allows students to have a roommate of any gender.

**LIVING LEARNING COMMUNITY BUILDING**

This building is designated for domestic and international students who share a passion for intercultural communication and exploration. Students interested in this housing option will need to apply for residency.

**No Roommate — Students Who Want To Live In A Double Room**

Any student who wishes to live in a double room but does not have a roommate may participate in housing selection based on their lottery number. There are two possible outcomes for students without a roommate:

1) You will be placed in a double room with another student, or

2) You will be placed in an empty double room and either a returning student or a new transfer student will be assigned to the other bed in your room.
The housing selection process allows current students the opportunity to request their room and roommate for the upcoming academic year. All students must qualify to participate in the housing process.

1) **Register for classes with your Academic Advisor.** Registration begins on Tuesday, April 16, 2019.

2) **Confirm your financial eligibility.** You must have filed your FAFSA and confirm that your PMC account balance is below $1,000 (zero balance required for single room).

3) **Complete your Housing Selection Application online by Friday, April 12, 2019.**

   - **Returning Student Housing Application**

   *Any student who feels that he/she may need an accommodation to their housing arrangement needs to fill out the Housing Accommodation Request Form by Tuesday, April 16th. The form should be returned to Tyrone Newsome, Director of Residential Life, 2nd floor-Campus Center.

   - **Housing Accommodation Request Form**

4) **Confirm that all of your immunizations have been submitted to Alexandra Caine, Assistant Director Admissions.**

5) **Confirm that your Housing Selection Application has been submitted.** The list of submitted applications will be posted outside of Room 208, 2nd floor - Campus Center on Tuesday, April 16, 2019 at 3:00pm.

6) **All students who complete the required steps for Room Selection Process will be assigned a Lottery Number.** Lottery numbers will be posted outside of Room 208, 2nd Floor - Student Center on Monday, April 22, 2019 at Noon. **It is your responsibility to check this list and know your lottery number and Room Selection participation time.**

7) **Participate in the Housing Selection Day! - Thursday, April 25, 2019.**

   Make sure you come with a few housing options if your first preference is not available.

8) **If you do not complete these steps by the deadlines listed you will NOT be assigned a lottery number.** Students who are not assigned lottery numbers but are qualified to be entered into housing will be given the opportunity to select a room during the Open Selection block. There will be a sign-up sheet for participating in Open Selection next to the podium on the day of Housing Selection. In order to be fair to all students Open Selection will go in order based on this sign-up sheet.

If you are unable to attend Housing Selection you must complete a Proxy Form by Tuesday, April 23, 2019.

   - **Housing Selection Proxy Form**

Proxy Forms can be submitted to Tyrone Newsome, Director of Residential Life - 2nd Floor, Campus Center. If you are using a proxy please note that it is your responsibility to sign a Housing Contract with Tyrone Newsome by **Wednesday, May 1, 2019.** IF YOU DO NOT SIGN A HOUSING CONTRACT, YOUR HOUSING REQUEST WILL NOT BE PROCESSED. A non-refundable deposit of $250 will be charged to your PMC account to hold your Housing Assignment for the 2019-2020 academic year. Your $250 PMC Housing Deposit will be applied toward your housing charges for Fall 2019 but will not be refunded if you decide not to live on campus.

**HOUSING SELECTION DAY WILL BE ON THURSDAY, APRIL 25, 2019.**

- Meditation Room, 2nd floor, Student Center
- Rising Seniors Lottery Selection - 1:00 - 2:00pm
- Rising Juniors Lottery Selection - 2:00 - 3:00pm
- Rising Sophomores Lottery Selection - 3:00 - 4:00pm
- Open Selection for those without Lottery Numbers - 4:00 - 5:00pm
**Housing Selection Process Timeline**

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Friday, April 12, 2019</td>
<td>Housing Applications must be submitted by this date.</td>
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<tr>
<td>Tuesday, April 16, 2019</td>
<td>Confirm that your Housing Selection Application has been submitted. The list of submitted</td>
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<td>applications will be posted outside of Room 208, 2nd floor - Campus Center by 3pm.</td>
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<tr>
<td>Tuesday, April 16, 2019</td>
<td>Students requesting Housing Accommodations must submit their Housing Accommodation Request Form</td>
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<td>to Tyrone Newsome, Director or Residential Life by this date.</td>
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<tr>
<td>Tuesday, April 16, 2019</td>
<td><strong>Fall 2019 Registration</strong></td>
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<td>All students must be registered for Fall 2019 classes in order to participate in the housing</td>
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<td>selection process.</td>
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<tr>
<td>Monday, April 22, 2019</td>
<td>Lottery Numbers will be posted outside of Room 208, 2nd floor - Campus Center at Noon.</td>
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<tr>
<td>Tuesday, April 23, 2019</td>
<td>Proxy Forms are due on this date. If you cannot attend the Housing Selection Process and need</td>
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<td>someone to select your room for you, please be sure to submit a proxy form.</td>
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<td>Thursday, April 25, 2019</td>
<td><strong>HOUSING SELECTION DAY!</strong></td>
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**DON’T FORGET!** - You must agree to and sign the Pine Manor College Housing License and Meal Plan Agreement on the day of Housing Selection before you will be allowed to request a room.