## Course Dates, Prices, and Application 2020

### All Programs

Enrollment Fee (required): $180 (non-refundable)

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### Duration vs Tuition

<table>
<thead>
<tr>
<th>Duration</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-3 Weeks</td>
<td>$430/week</td>
</tr>
<tr>
<td>4-11 Weeks</td>
<td>$410/week</td>
</tr>
<tr>
<td>12-23 Weeks</td>
<td>$400/week</td>
</tr>
<tr>
<td>24-35 Weeks</td>
<td>$385/week</td>
</tr>
<tr>
<td>36+ Weeks</td>
<td>$375/week</td>
</tr>
</tbody>
</table>

**Accommodations & Meals**

$430*/Week

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### INTENSIVE ENGLISH

Year-Round, 30 Lessons/Week;

*M-Th: 9:00 am-3:00 pm, F: 9:00 am - 12:30 pm*

### UNIVERSITY PREPARATION

Year-Round, 30 Lessons/Week;

*M-Th: 9:00 am-3:00 pm, F: 9:00 am - 12:30 pm*

### ENGLISH + UNIVERSITY STUDIES

Sep/Jun Start, 2 Eng & 2 College Classes: Hours Vary

<table>
<thead>
<tr>
<th>Duration</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-3 Weeks</td>
<td>$515/week</td>
</tr>
<tr>
<td>4-11 Weeks</td>
<td>$505/week</td>
</tr>
<tr>
<td>12-23 Weeks</td>
<td>$470/week</td>
</tr>
<tr>
<td>24-35 Weeks</td>
<td>$430/week</td>
</tr>
<tr>
<td>36+ Weeks</td>
<td>$410/week</td>
</tr>
</tbody>
</table>

**Accommodations & Meals**

$430*/Week

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### SEMI-INTENSIVE – Year-Round, 24 Lessons/Week

* M-F: 9:00 am - 12:30 pm

<table>
<thead>
<tr>
<th>Duration</th>
<th>Tuition</th>
</tr>
</thead>
<tbody>
<tr>
<td>2-3 Weeks</td>
<td>$430/week</td>
</tr>
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<td>4-11 Weeks</td>
<td>$410/week</td>
</tr>
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<td>12-23 Weeks</td>
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</tr>
<tr>
<td>36+ Weeks</td>
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</table>

**Accommodations & Meals**

$430*/Week

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### PRIVATE LESSONS: $95 per lesson (1 hour)

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### LANGUAGE & EXCURSIONS PROGRAM

Year Round

<table>
<thead>
<tr>
<th>Pricing:</th>
<th>Includes:</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Weeks: $2,995</td>
<td>Tuition (20 lessons); M-F 9am-12pm</td>
</tr>
<tr>
<td>3 Weeks: $4,140</td>
<td>Shared Accommodations (Sunday-Saturday)</td>
</tr>
<tr>
<td>4 Weeks: $5,135</td>
<td>Meals (19 per week)</td>
</tr>
<tr>
<td>Additional Weeks: $1,250</td>
<td>Daily activities and sports</td>
</tr>
<tr>
<td></td>
<td>Use of all campus facilities/services</td>
</tr>
<tr>
<td></td>
<td>Tours of Boston/Harvard University</td>
</tr>
<tr>
<td></td>
<td>1 Full Day Excursion each full weekend</td>
</tr>
</tbody>
</table>

Language & Excursions Program prices include weekend excursions. All other courses (except English + University Studies) can be taken in the summer, but do not include the price of excursions.

**Additional Fees (Optional)**

- Boston Logan Airport Transfers
  - (to or from the College): $190 each way
- Courier Fee
  - $95 per shipment
- *Single Room Supplement:
  - $165 per week
- Health Insurance:
  - $70 per week
- Extra night dorm fees:
  - $185 per night

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Follow us on facebook. go to PMC.EDU/ELI and click on our facebook icon.
How to Enroll (choose)
On-line: Complete and submit the online application for enrollment at www.pmc.edu/eli-application.
E-mail: Print, fill out and e-mail scanned application to pmc_eli@pmc.edu.
Fax: Print, fill out and fax application to +1-617-731-7199

Payment
Full payment must be received at least two weeks prior to arrival to guarantee enrollment. Payment can be made by credit card, wire transfer, Flywire, or check.

Late Bookings
Applications received less than six weeks prior to enrollment date will automatically be charged the courier delivery fee for students who require an I-20 for a student visa.

Visas
All courses except the Semi-Intensive and Language & Excursions Program require that you apply for an F-1 student visa. An I-20 form will be sent to you to bring to your local U.S. consulate after you send the enrollment fee, your passport and the following proof of sufficient funds while in the U.S.:

1. A bank statement or letter
2. A letter from parent/guardian and statement from the bank
3. A notarized letter of support

Course Confirmation and Documentation
When we receive your application, the following will be sent to you: Confirmation letter, I-20 (if necessary), Welcome letter, Invoice, Payment/Arrival form, Immunization/Medical form.

Late Arrivals and Absences
If you arrive late to a course or are absent during your course, no refund will be given. Free extensions will not be given for periods of absences.

Cancellations
If you cancel more than 14 days prior to arrival date, you will receive a full refund except the enrollment, courier, transportation, and medical insurance fees, which are non-refundable. If you cancel within 14 days of scheduled arrival, Pine Manor College will retain one week of tuition, accommodation, and meals (plus the service fees listed above). If your application is not accepted, all fees including enrollment fee will be refunded.

Withdrawals/Refunds
No refund will be given for early withdrawal from a program of 6 weeks or less. Enrollment, Transportation, Health Insurance, Courier, and Excursion Fees are non-refundable.

Facilities/Services Included
- Tuition/Accommodation on campus in shared room
- 19 meals per week
- Full use of all college facilities, including access to multimedia centers, library, language, video and computer labs, Campus Center, gym, fitness center, on-campus activities and events.

The College reserves the right to make changes to facilities, services including meal plans, and courses, if necessary.

Accommodations
On-campus accommodations are booked from the Sunday immediately prior to your course start date until the Saturday morning following the end of your course.

An additional per night fee is charged for early arrival and/or late departure. Accommodations are booked on a shared-room basis unless the single room supplement is paid.

Health Insurance
All students must be covered by health insurance. On arrival, you must bring proof of health insurance. If you do not have your own insurance, you must enroll in the Pine Manor College Medical Insurance.

Liability
Pine Manor College, its personnel, and representatives will not be responsible for loss, damage, illness, or injury to persons or property, however caused, except where liability is expressly imposed by statute. Pine Manor College will not be liable in the event that any service contracted to be supplied by them becomes impossible to supply by reason of industrial dispute or other cause outside their control.

Placement
All students are required to complete an on-line placement test prior to arrival, at a minimum of 1 week before start date.
APPLICATION FOR ENROLLMENT

Personal Data
Family Name on passport: ________________________________
First Name on passport: ________________________________
Address ____________________________________________
City ____________________________ Postal Code ____________
Country _____________________________________________
Sex: ☐ Male  ☐ Female Date of Birth: ______/_____/______
Country of Citizenship __________________________________
Country of Birth _______________________________________
Tel #__________________ Fax # _________________________
E-mail ________________________________
How did you hear about ELI? _____________________________

Course and Level of English
☐ Beginner  ☐ Elementary  ☐ Intermediate  ☐ Advanced
Course: ☐ Intensive  ☐ Semi-Intensive  ☐ Language & Excursions Program
☐ University Preparation  ☐ English + University Studies
☐ Private Lessons: # per week __________________________
Start date ____________________ End date __________________
Number of weeks _________ ☐ Transferring from another school

Accommodations on Campus
Please arrange accommodations: ☐ Yes  ☐ No
If yes: ☐ Shared  ☐ Single

Roommate Preference
☐ Same language  ☐ Different language  ☐ No preference

Health Insurance:
Please enroll me in Pine Manor College Health Insurance
☐ Yes  ☐ No
(If you do not enroll, you must bring proof of your own health insurance.)

Airport Transfer:
☐ Arrival only  ☐ Departure only  ☐ Both ways  ☐ Not required
Arrival date _______ Flight # _________ Airline ______________
Depart date _______ Flight # _________ Airline ______________

Courier Service (Express Mail)
Please send documents by express mail: ☐ Yes*  ☐ No
*(Required if I-20 form is requested less than six weeks prior to start date)

I have read and agreed to the terms and conditions of enrollment. I authorize PMC to take appropriate action in the event of a medical emergency and understand that I am responsible for all medical expenses.
SIGNATURE OF APPLICANT _______________________________ Date _______________
Signature of parent or guardian (if applicant is under 18) ______________________________ Date _______________

Payment Information

Enrollment fee $________________________
Course fees $________________________
Accommodations/Meals $________________
Medical Insurance $__________________
Courier fee $______________________
Airport transfer $___________________
Other $___________________________
Total $___________________________

I will pay all of the above fees by (please select one):

1. Credit Card: ☐ VISA  ☐ AMEX  ☐ MasterCard
I authorize Pine Manor College to charge the total above amount to my credit card.
Credit card # ________________________________
Name on card ________________________________
Expiration date _______ / _______ CVC ____________
Signature of cardholder ________________________
Address _____________________________________

2. flywire Payments can be made at:
https://www.flywire.com/pay/pmceli

3. ☐ Wire Transfer:
Please contact us at pmc_eli@pmc.edu or 617-731-7145 for bank and wire details.
* When making the wire transfer, please inform the bank of the following in order for PMC to credit your payment:
  • Invoice Number
  • Name of Student
  • Name of Agency (if applicable)

4. ☐ Check (drawn on a U.S. bank), money order, or travelers checks:
Make checks payable to Pine Manor College.
I enclose payment of US $ ______________________________

Credit Card Authorization (Required)
All students are required to provide ELI with a credit card number for our files. The credit card will only be charged if there are outstanding charges (such as course payments, library fines, room damages, or lost room keys) at the time of your departure.

Name on Card ____________________________________________
Card # ____________________________ Exp. Date _______ (month/year) CVC ____________

I authorize Pine Manor College to charge my credit card for damages, outstanding payments, and/or lost keys.
Credit Card Authorization Signature: ______________________________ Date: _______________