

Memorandum of Understanding between Elms College and Pine Manor College

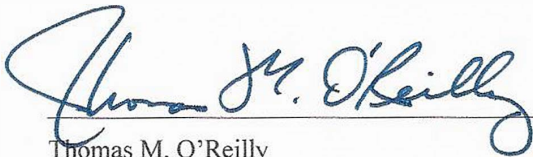
April 30, 2020

Pine Manor College and Elms College, both institutions of higher education accredited by the New England Commission of Higher Education, agree to enter into the following Memorandum of Understanding in order to enable undergraduate students currently enrolled at Pine Manor College an opportunity to complete their programs of study and to provide for a smooth and seamless transfer to Elms College. Both Pine Manor College and Elms College understand that the terms enumerated herein should serve as guidelines to foster student success.

Specifically, Pine Manor College and Elms College agree to the following:

1. Elms College will offer courses of study toward baccalaureate degrees for which it is already approved, including self-designed majors (Liberal Studies and Professional Studies).
2. Elms College will waive admission application fees for students applying from Pine Manor College.
3. Elms College will accept only students who are in good conduct and academic standing at Pine Manor College as of (date) and who if having attended Pine Manor College previously, were in good conduct and academic standing when they left Pine Manor College.
4. For any Pine Manor College student transferring into Elms College during the 2020-21 academic year, Elms College will endeavor to match transferring students' net cost to attend.
5. Elms College will waive their 45-credit residency requirement for all transferring Pine Manor College students under the MOU.
6. Pine Manor College students who have fulfilled one of the following conditions will not be required to complete Elms College's general education requirements and will be considered to have satisfied all general education requirements at Elms College:
 - a. Students who have completed all core requirements at Pine Manor College; or
 - b. Students who have completed the equivalent of the general education requirements of Elms College as reviewed and certified by the Registrar's Office at Elms College.
7. Elms College will accept and compute into each student's Grade Point Average (GPA) all letter and numerical grades for coursework as they appear on the Pine Manor College transcript. Those courses and grades will appear on the student's Elms College transcript as Pine Manor College coursework.
8. Any Pine Manor College student who fails to apply, be accepted, and matriculate at Elms College by (date) shall be excluded from this MOU.
9. Pine Manor College students who transfer to Elms College will receive a Elms College diploma.

10. Elms College shall provide academic support to Pine Manor College students transferring to Elms College and shall make best efforts to ensure that Pine Manor College students are able to register for the classes they need or authorize appropriate substitute courses.
11. Elms College will conduct a special orientation for transferring Pine Manor College students to answer questions, provide advising, and course registration.
12. Pine Manor College will announce it has reached an agreement with Elms College and will provide information to students, staff, and parents about the existence of this MOU and the information contained in the MOU.
13. Pine Manor College and Elms College will provide direct links between their institutional websites, indicating the existence of this MOU.
14. Pine Manor College and Elms College will exchange data and documents that will contribute to the maintenance and improvement of these transfer arrangements and promote effective cooperation between the two institutions. Pine Manor College will provide Elms College with admissions, grades, and financial aid data after obtaining appropriate permission from the students involved and in compliance with local, state and federal laws and Department of Education guidelines.
15. Elms College staff will meet with Pine Manor College students and staff on Pine Manor College's campus and/or virtually to provide information to students about transferring to Elms College and work with students and staff on transitioning students to Elms College.
16. The obligations pursuant to this MOU shall terminate when the first of the following obligations have occurred:
 - a. All Pine Manor College students accepted by Elms College pursuant to this MOU have either graduated from Elms College or failed to be continuously enrolled at Elms College;
or
 - b. Four years from the date of this MOU.



Thomas M. O'Reilly

President, Pine Manor College



Harry E. Dumay, Ph.D., MBA

President, Elms College

The parties have executed this MOU on the date indicated:

April 30, 2020

Date